

The Constitution of The Student National Medical Association - University of Texas at Arlington

Article I

Name

The name of this organization shall be the Student National Medical Association - University of Texas at Arlington (SNMA - UTA).

Article II

Purpose

The purposes of the SNMA - UTA are:

1. To create an atmosphere wherein professional excellence and moral principles can find fullest expression;
2. To promote the dissemination of information relative to minority issues in the field of medical education;
3. To take necessary and proper steps to eradicate practices in the field of health profession education that compromise the goal of providing a quality education to minorities, women, and students with disabilities.
4. To promote the development of workable programs for the implementation of better urban and rural health care;
5. To provide national leadership in the promulgation of legislative policies for the provision of enhanced access to better health care;
6. To promote the sponsorship of programs for minority youth to encourage their entrance into the health professions;
7. To promote increases in the levels of minority student recruitment, admissions, and retention in schools training health professionals.

Article III

Membership

Associate membership of the SNMA - UTA shall be granted, upon payment of prescribed dues, to any premedical or allied health student who recognizes the need for the existence of the SNMA, and who believes in the ideas, aims and purposes upon which it was founded.

Associate members shall have full voting privileges and may run for any office within the SNMA - UTA.

Article IV

Consultants

University of Texas at Arlington alumni who are not members of the SNMA - UTA chapter may be nominated for alumni membership by associate member(s) of SNMA - UTA.

Alumni members may neither vote nor hold office.

Article V

Executive Board

The executive board shall consist of:

1. President
 2. Vice President
 3. Treasurer
 4. Secretary
 5. Education Coordinator
- A. All executive officers must demonstrate and uphold the purposes and ideals of the SNMA.
- B. Executive officers shall be elected at the 1st general meeting each April. The terms of office shall be one (1) calendar year from that date forward.
1. A quorum is required, and a majority vote of all present associate members shall be required for the election of an officer.
- C. A total of three (3) unexcused absences per semester is cause for removal from an office.
1. A total of three (3) tardies per semester is equivalent to an unexcused absence.
 - a.) A tardy occurs when the officer is not present when the meeting is called to order.

D. If an associate member believes an officer is not completing his or her duties, the member may submit a written complaint addressed to the executive board members.

1. The officer in question shall present their defense before the executive board.
2. Following the deliberations of the other executive officers, the officer shall be notified of the board's decision within 24 hours.
3. If the officer wishes to appeal the board's decision, they may present their case before the entire membership.
 - a.) A quorum is required. A 2/3's vote of the members present is necessary to overturn the board's decision. This decision is final.

E. Roles and responsibilities:

1. The President shall:
 - a.) Oversee the recruitment and retention of members.
 - b.) Keep the organization in good standing with the University of Texas at Arlington, the office of Student Governance and Organizations, the national organization of SNMA, and SNMA - UTA's parent school.
 - c.) Call and preside over all general meetings.
 - d.) Perform other duties as deemed necessary.
- 2.) The Vice President shall:
 - a.) Designate committee chairs, receive reports from chairs, and coordinate committee activities.
 - b.) Coordinate activities of the executive board.
 - c.) Organize preceptorships between practicing health care professionals and members.
 - d.) Perform other duties as deemed necessary.
- 3.) The Treasurer shall:
 - a.) Maintain all financial bookkeeping.
 - b.) Collect national and local dues from members.
 - c.) Coordinate all fundraising activities.
 - d.) Seek sponsorships from corporations and private citizens.
 - e.) Inform the president and/ or vice president of all financial deadlines each semester.
 - f.) Perform other duties as deemed necessary.
- 4.) The Secretary shall:
 - a.) Record and read the minutes from all meetings.
 - b.) Notify all members of each upcoming meeting prior to that meeting.
 - c.) Collect and disseminate all information on summer enrichment programs.
 - d.) Maintain all correspondence.
 - e.) Perform other duties as deemed necessary.

- 5.) The Education Coordinator shall:
 - a.) Coordinate and supervise all medical school/ SNMA - UTA mentoring programs.
 - b.) Coordinate and supervise all SNMA - UTA/ high school mentoring programs.
 - c.) Perform other duties as deemed necessary.

Article VI

Meetings

Meetings will be held on alternating Mondays at noon.

Special meetings shall be called by the executive board and shall be announced no later than one (1) week prior to that meeting.

Article VII

Cost of Membership

Cost of membership shall be \$25 annually. Local dues shall be \$10 and national dues are \$15.

It is recommended that members wishing to participate in the preceptorship and mentoring programs pay local and national dues at the 1st official meeting of the academic year. This will ensure they receive full benefits of the program.

Article VIII

Committees

There shall be two standing committees: Public Relations and Mentoring.

- A. The Public Relations committee shall be responsible for the creation and distribution of all banners, fliers, newsletters, advertisements, special notices, and any other correspondence.

They will assist the secretary in contacting all members prior to each meeting.

The chair of the Public Relations committee shall report to the secretary.

- B. The Mentoring committee shall assist the education coordinator in the implementation of all mentor/ mentee programs.

Ad hoc committees shall be designated by the executive board.

Article IX

Affiliations

The SNMA - UTA is an undergraduate chapter of the Student National Medical Association.

It is the adoptee of the University of Texas - Southwestern Medical School.

Article X

Advisor

The executive board shall select an advisor from among the administrators and faculty members at the University of Texas at Arlington.

The advisor must agree to abide by and support the purposes of the SNMA.

Article XI

Amendments

Amendments to the constitution of the SNMA - UTA may be presented at any general meeting by associate members.

- A. The executive board shall post the proposed amendment in the Life Science building for two (2) weeks. In addition, the date at which the amendment will be discussed and voted upon shall be posted alongside the amendment.
- B. Robert's Rules shall be followed for this and all other decisions for which a vote of the membership is taken.
- C. All matters for which a vote is taken shall use the following procedure:
 - 1. The author of the proposed amendment shall present it before the membership at the designated meeting.
 - 2. Discussion shall follow, and will be moderated by the president.
 - 3. At the conclusion of discussion, a secret ballot vote shall be taken by the secretary. The president shall count the votes in the presence of the advisor.
 - 4. The president shall announce the results at the meeting.
- D. Amendments to the constitution require a 2/3's vote. Quorum is required.

Article XII

Rules and Regulations

The SNMA - UTA will function in accordance with all University rules.

Article XIII

Bylaws

Additions to the SNMA - UTA bylaws shall follow the same procedures as stated for amendments made to the SNMA - UTA constitution (refer to Article XI).



A Tradition of Excellence. A Future of Opportunity.
THE UNIVERSITY OF TEXAS AT ARLINGTON

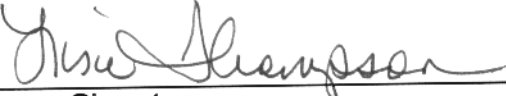
***The Constitution of The Student National Medical
Association - The University of Texas at Arlington***

Attachment

As advisor for the organization, I acknowledge and approve the attached constitution.

NAME: Lisa Thompson

TITLE: Director of Upward Bound Programs
at UTA



Signature

7/24/96

Date

